

**Buchanan District Library
Regular Board Meeting
January 16, 2019**

Call to Order: President David Perez called the meeting to order at 6:30 PM. Board members present were David Perez, Janet Kuhn, Jeanne Arbanas, Deb Miner, Karen McGuirt, Molly Thornton and Dennis Iler. Director Meg Paulette represented the library staff.

Adoption of Agenda: Motion made by Dennis Iler to accept agenda. Seconded by Jeanne Arbanas. Motion carried.

Recognition of Visitors: None

Community Concerns: None

Routine Business:

- **Correspondence:** Janet received a letter and journal from 1st Source Bank.
- **Minutes and Calendar:** Motion made by Janet Kuhn to accept the December minutes as written. Seconded by Molly Thornton. Motion carried.
- **Financial Reports and Approval of Expenditures:** Motion made by Jeanne Arbanas to accept reports as written. Seconded by Karen McGuirt. Motion carried.

Committee Reports:

- **Public Relations & Fundraising:** No December meeting.
 - Final report from Annual Appeal: Refer to Director's report.
 - Schedule a meeting of the PR & Fundraising committee: Set for January 29th at 6:00PM.
- **Library Policy:** Nothing new.
- **Personnel:**
 - Report from Personnel committee 1/10/20. Refer to Director's report
- **Budget & Finance:** No meeting.
 - Opening an account with Honor Credit Union: Honor has been supportive of the library and it was agreed we should try to open some kind of account with them.
- **Technology:** No meeting.

Director's Report: See report.

Unfinished Business:

- Strategic planning: Meg feels we can do this ourselves. Jeanne Arbanas can help Meg since she has some experience with strategic planning. There will be a meeting on February 5th at 6:00 to begin the Strategic Planning process.
- 2020 Millage planning: Refer to Director's report.

New Business: It was agreed that the Board needs to plan something special to recognize Debbie VerValin's many years of service when she retires from the library this spring.

Questions and Comments from Board Members: Janet Kuhn mentioned a citizens oversight committee up for a vote in the Missouri legislature that would approve of operations & materials libraries would have access to. Not good for libraries! Karen McGuirt asked if we had any books by Jason Reynolds, who was recently named the National Ambassador for Young People's Literature. Meg said she will check the collection, and also shared that Mr. Reynolds will be speaking in Portage Michigan in March.

Adjournment: Meeting adjourned at 7:52 PM

Next meeting: February 20th at 6:30 PM